COVID-19 RISK ASSESSMENT

Location / Site	Insert location and site where activity taking place
HARRISON PRIMARY SCHOOL	
Activity / Procedure	Insert name/type of activity or procedure being assessed
Return to school after the summer holidays September 2021	
Assessment date	Insert date when assessment is being carried out
8th SEPTEMBER 2021 – to be updated regularly until re-opening	
Assessment serial number	Insert local serial/identification number for future reference
R/A 3	

Identify people at risk	YES or NO
Employees	**YES**
Children	**YES**
Visitors	**YES**
Contractors	**Yes**

Government guidance states for schools states:

"The safety of children and staff is our utmost priority."
"The advice seeks to support staff working in schools, colleges and childcare settings, to deliver this approach in the safest way possible, focussing on measures they can put in place to help limit the risk of the virus spreading within education and childcare settings."
"In education, childcare and social care settings, preventing the spread of the coronavirus involves dealing with direct transmissions (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces.) A range of approaches and actions should be employed to do this."

Guidance for full opening of schools, July 2nd 2020 & 1st October 2020 & 8th March 2021and Contingency Framework - August 2021

"When we made the decision to ask schools to open only to a small number of children, this was done with the aim of reducing transmission of coronavirus (COVID-19), to protect the NHS and save lives…..Now, the circumstances have changed. The prevalence of coronavirus (COVID-19) has decreased, our NHS Test and Trace system is up and running, and we are clear about the measures that need to be in place to create safer environments within schools.

Returning to school is vital for children's education and for their wellbeing. Time out of school is detrimental for children's cognitive and academic development, particularly for disadvantaged children. This impact can affect both current levels of learning and children's future ability to learn, and therefore we need to ensure all pupils can return to school sooner rather than later.

The risk to children themselves of becoming severely ill from coronavirus (COVID-19) is very low and there are negative health impacts of being out of school. We know that school is a vital point of contact for public health and safeguarding services that are critical to the wellbeing of children and families.

Lower academic achievement also translates into long-term economic costs due to having a less well-qualified workforce. This affects the standard of living that today's pupils will have over the course of their entire life. For many households, school closures have also affected their ability to work. As the economy begins to recover, we need to remove this barrier so parents and carers can return to work.

In relation to working in schools, whilst it is not possible to ensure a totally risk-free environment, the Office of National Statistics' analysis on coronavirus (COVID-19) related deaths linked to occupations suggests that staff in educational settings tend not to be at any greater risk from the disease than many other occupations. There is no evidence that children transmit the disease any more than adults.

Given the improved position, the balance of risk is now overwhelmingly in favour of children returning to school. For the vast majority of children, the benefits of being back in school far outweigh the very low risk from coronavirus (COVID-19), and this guidance explains the steps schools need to take to reduce risks still further.

We are, therefore, asking schools to prepare to welcome all children back this autumn. While coronavirus (COVID-19) remains in the community, this means making judgments at a school level about how to balance and minimise any risks from coronavirus (COVID-19) with providing a full educational experience for children and young people. Schools should use their existing resources to make arrangements to welcome all children back. There are no plans at present to reimburse additional costs incurred as part of that process.

The measures set out in this guidance provide a framework for school leaders to put in place proportionate protective measures for children and staff, which also ensure that all pupils receive a high quality education that enables them to thrive and progress. In welcoming all children back this autumn, schools will be asked to minimise the number of contacts that a pupil has during the school day as part of implementing the system of controls outlined below to reduce the risk of transmission. If schools follow the guidance set out here, they can be confident they are managing risk effectively.

While our aim is to have all pupils back at school in the autumn, every school will also need to plan for the possibility of a local lockdown and how they will ensure continuity of education."

- From 1st September 2021 government guidelines encourage schools to resume their activities as per prior the pandemic, however, we will keep certain systems and measures in place to ensure that we keep all children, staff and visitors as safe as possible,

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards
Lack of social distancing in the classroom resulting in direct transmission of the virus	

Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

1. Keep all 30 children in a classroom "pod" with one teacher and one TA (where applicable)
2. Maintain year group pods of 90 to limit the risk of transmission
3. Remove excess furniture to increase space if space to do so
4. Assign class teacher and teaching assistants to groups of children
5. Ensure doors and windows are kept open to ensure constant flow of fresh air.
6. **Prevention** - minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does follow the government guidelines.

7. Staff must ensure that they understand the NHS Test and Trace process – and how to book a test if they are displaying symptoms.
8. Staff must maintain caution when interacting with each other.

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Lack of social distancing using toilets and poor hygiene resulting in direct and indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

1. Allocated toilets for different groups of children
2. Ensure children clean hands thoroughly more often than usual – with soap and running water or hand sanitiser.
3. Children must clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating.
4. Hand gel used after toilet use as well as washing hands
5. Extra signs in toilet re washing hands and hygiene
6. Wedges for the toilet external toilet doors if not fire doors
7. Ensure extra soap/hand sanitiser is ordered to ensure we do not run out

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Lack of social distancing waiting when waiting to enter classroom in morning resulting in direct transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

1. Parents to wait outside school gates at drop off/pick up times
2. Allocated entrances for different year group's parents to arrive and leave from
3. Instructions shared re social distancing between families in the morning with parents and children
4. Signage for parents and children displayed outside school grounds
5. Headship team and site manager to be on duty to supervise
6. School has returned to normal end of the day times for KS1 and KS2

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		

Lack of social distancing during playtimes and lunchtimes resulting in direct transmission of the virus

Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

1. Stagger playtimes and allocated play areas for each year group
2. Ensure close adult supervision throughout by allocated adults
3. Keep children in their year group pods in the playground at lunchtime and playtime

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		

Lack of social distancing when eating lunch resulting in direct transmission of the virus

Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

1. Children to eat their lunches in their classrooms – year R to eat in hall

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards

Lack of social distancing in the corridors resulting in direct transmission of the virus			

Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

1. Ensure adults closely supervise movement around school.

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards

Emotional distress of the children			

Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

1. Ensure children work with same adult (class teacher or TA) every day
2. Ensure adults have support/resources to support emotional needs
3. PATHS curriculum to be delivered daily to support children's well
4. Ensure ELSA team is on hand to support individuals.

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards

Emotional distress of the staff – including anxiety			

Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

1. Consult staff in risk assessment process – input into hazard identification and control measures
2. Share details of support helplines – HCC and others
3. Ensure Headship team are on site every day for staff to share concerns with
4. Review risk assessments; initially daily then weekly and fortnightly - flexible
5. Allocate designated "staff areas" areas for different groups of staff – maybe rota for same area if needed
6. Ensure time is preserved for PPA each week

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards

Risk of spreading virus due to close contact with children – 1:1 and restraint resulting in direct transmission of the virus

Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

1. Update IBMPs to reflect individual needs as required.

2. Ensure we have plenty of disposable gloves and aprons
3. Gloves and masks etc to be disposed of in hazard bins after single use
4. Reduced timetable / exclusion / inclusion considered if necessary if children are acting in a way that puts staff at risk

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards

Risk of spreading virus due to poor hygiene resulting in indirect transmission of the virus

Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls

1. Use hand gel dispensers in all classrooms and ensure that children use this regularly
2. Ensure there is extra soap and hand gel and re-fills in each classroom, checked daily
3. Create hand washing stations in each classroom
4. Ensure good respiratory hygiene – promote Catch it, Bin it, Kill it

5. Ensure children wash hands any time they cough or sneeze – Catch it, Bin it, Kill it
6. Ensure children with complex needs understand this and are supported
7. Make sure washing hands posters are replaced in all washing areas
8. Remind children of procedure for washing hands to ensure thorough hand washing
9. Ensure bins are emptied once a day – outdoor and inside
10. A requirement that people who are ill stay at home
11. Minimise potential for contamination so far as is reasonably practicable.

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Risk of infection due to lack of cleaning resulting in indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

1. PPE will be worn by all cleaning staff as appropriate
2. Ensure chairs are stacked at end of day to ensure cleaning/fogging
3. Enhanced cleaning arrangements – frequent cleaning of frequently touched surfaces
4. Frequent cleaning of rooms and shared areas

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

Identify hazard	Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards		
Risk of illness of vulnerable staff and family members through direct and indirect transmission of the virus			
Existing level of risk	Consider current level of risk		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**
Control measures	List your control measures required to reduce risk – add appropriate detail about the type and location of controls		

1. Shielding has officially ended but we will continue to ensure our vulnerable staff are kept aware of the COVID situation within the school and whether this will have any implications for their safety.

Remaining level of risk	Consider level of risk following use of control measures		
HIGH	**MEDIUM**	**LOW**	**NEGLIGIBLE**

OVERALL level of risk	Consider level of risk following use of control measures		
HIGH	<mark>**MEDIUM**</mark>	**LOW**	**NEGLIGIBLE**
Assessor's comments	Insert comments relevant to findings as appropriate		

Name of assessor	Signature of assessor	Date

Manager's comments	Insert comments relevant to assessment as appropriate

Name of manager	Signature of manager	Date

Risk assessment reviews	Set future review dates & sign/comment upon completion

HARRISON PRIMARY SCHOOL- Outbreak Management Plan

We will continue to follow the Risk Assessment above to ensure that we keep all pupils, staff and visitors safe. We will monitor the rates of COVID-19 within our school community and consider taking extra action if either of these two thresholds are met:

5 children, pupils, students or staff, who are likely to have mixed closely *, test positive for COVID-19 within a 10-day period or:

10% of children, pupils, student or staff who are likely to have mixed closely test positive for COVID-19 within a 10 day period.

> *Close contact will be considered a year group pod

We will follow the guidelines in the "**Contingency framework: education and childcare settings**".

This will include the following measures but this is not an exhaustive list:

1. Encourage all adults to get a PCR test

2. Whether activities could take place outdoors including exercise, assemblies or classes

3. Whether we can improve ventilation indoors but ensure that it is still of a workable temperature.

4. A one-off enhanced clean focussing on touch points and shared equipment

5. We will inform Public Health England and the Local Authority if necessary

We will ensure that as far as possible and if the DPH consider it acceptable face to face education will continue for the whole school. Systems are in place to provide remote home learning should the need arise.